



# 2020 Annual Report

**St. James' Episcopal Church, Mount Vernon**  
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*Empowered by the Holy  
Spirit to be faithful  
disciples of Jesus, St.  
James' Episcopal Church  
serves as a beacon of God's  
love and as a caring  
Christian family for the  
community, the nation  
and the world by seeking  
to restore all to unity with  
God and one another and  
by proclaiming the Good  
News through worship,  
witness, education,  
fellowship and service.*

# Message from the Rector

Dear People of St. James',

2020 was a year like none the church has known.

At this time a year ago, we didn't know that a pandemic was about to sweep the world. But just two months later, on March 15, we entered this time of social distancing and restrictions. We have not gathered in our beloved church for 10 months.

We didn't know how long we would be apart.

Restrictions began at the start of Lent, but we anticipated an April Easter celebration. Then we hoped for a May Pentecost gathering. But we slowly began to realize that we were in for a long haul.

Soon after the church shut its doors, we began worshipping via Zoom, in collaboration with several other Episcopal churches in our region: All Saints Sharon Chapel, St. Mark's, Olivet, and Church of the Spirit. This collaboration was invaluable as we figured out together how to worship via Zoom. It was also an experience that enriched us with varied preaching and music styles, and reminded us that we are part of a larger church.

In September St. James' struck out on its own, to hold its own independent Zoom Sunday worship service. And all through the autumn months we watched as attendance grew. We welcomed back those who had not previously been on Zoom, and we welcomed friends and visitors from afar. The sense of St. James' community has grown and deepened.

We have been glad for those opportunities we have had to see one another in person. We were able to have a socially-distanced Blessing of the Animals; folks turned out for a day of church yard work; and the poinsettia fundraiser allowed festive greetings to be exchanged. When Advent arrived, Zoom attendance surged, and on Christmas Eve our Zoom attendance exceeded our expectations.

St. James' has attempted to do its part in preventing the spread of the COVID-19 coronavirus, and as a community we have been spared from the worst of its impact. We have much to be thankful for.

2020 was a year like none the church has known. And how have we responded? By being the church. By worshipping together, by supporting one another, by loving our neighbor and caring for those in need. St. James' continues to shine with the presence of Christ. Thank you all, for your faith.

In Christ,

Charles+





# Minutes from the January 2020 Annual Meeting

January 19, 2020

Father Charles Brock called the Annual Meeting of the Parish to order at 11:37 a.m. He led the parish in the opening prayers.

The minutes of the 2019 Parish Meeting were presented. Andy Wormser moved that the minutes be approved as written. Mary Blair seconded the motion. The minutes were approved.

Parish Treasurer Mike Morgan presented the Year-End Financial Report for 2019. Mike discussed the actual receipts and expenditures and answered questions concerning his report.

Chris Marbaker, Administration & Finance Chairman, presented the Budget for 2020. Individual line items were discussed and questions were answered.

Diana Courtney, Junior Warden, presented the nominees for Vestry: Mary Bramley and James Eustis, and thanked them for their willingness to serve. A motion to elect the nominees by acclamation was made by Peg Iber. William Iber seconded the motion and the nominees were elected by unanimous vote.

Ben Justesen, Senior Warden, gave special thanks to all who organized the luncheon to follow the meeting today. He also encouraged members of the Parish to share fundraising suggestions. He thanked Fr. Charles and the Vestry for all they have done to support him as Sr. Warden.

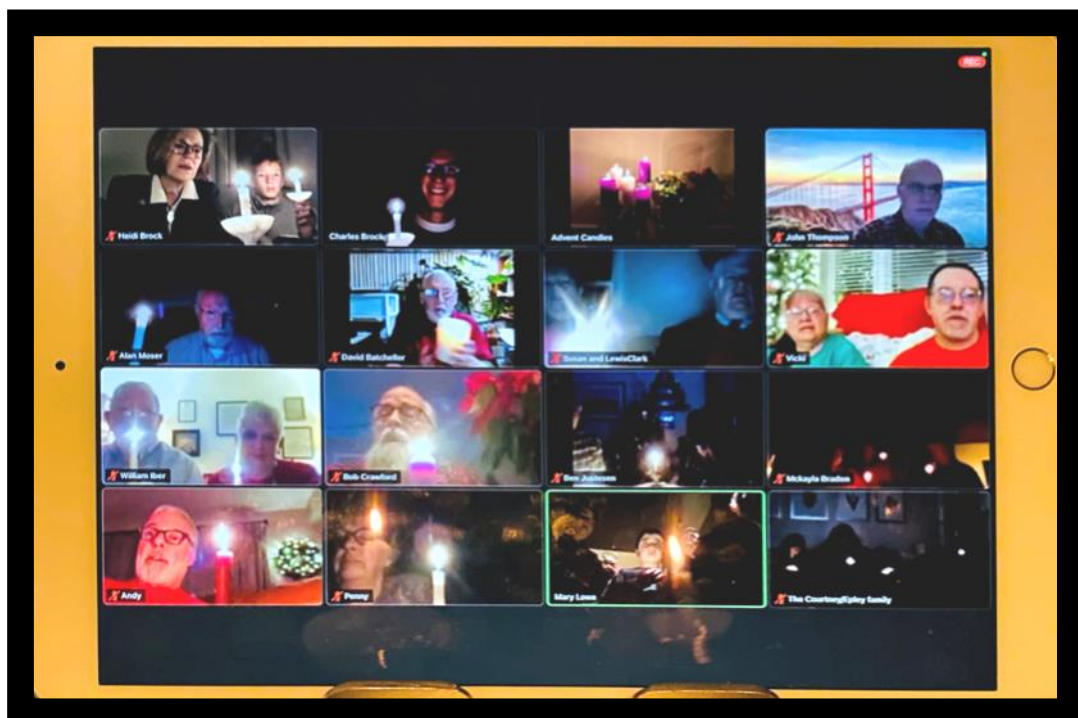
Fr. Charles recognized the outgoing Vestry members Ben Justesen and Rosemarie Richard. He thanked them for their service and presented them with a token of gratitude.

Fr. Charles said that 2019 had been a good year, with excellent worship and music programs. He also noted all of the good fellowship and outstanding participation in our outreach program throughout the year. He also encouraged suggestions for fundraising.

Fr. Charles closed the meeting with prayer and a dismissal at 12:27 p.m.

Respectfully submitted,

*Susan Clark*



# Senior Warden

I think that I can confidently declare that 2020 was a year like no other. While the year started off appearing like many of the years before, the March declaration of the COVID-19 coronavirus as a world pandemic soon caused a dramatic shift in our church life. Despite this, we were all able to accomplish quite a remarkable list of projects throughout the year, and the people of St. James' demonstrated that with or without a building, we are the church.

In late spring, our Treasurer, Mike Morgan, was able to apply for and secure a Payroll Protection Plan loan for payroll and pension expenses. Father Charles carefully followed the Bishop's phased approach to regathering, and after much patience, it soon became apparent that being back in the building was still a long way off. So, we all became Zoom aficionados and learned that Zoom was not only the name of a virtual platform but was also the latest verb in the English dictionary. Vestry members made calls to congregants, which was a great way to touch base with church members and still feel connected even though we could not see each other in person.

By early summer, some major facelifts inside and outside of the church building were taking place. Carpeting in the hallway leading to Braxton Hall and the pre-school classrooms was removed and replaced with light and bright laminate flooring. The elimination of the carpet eliminated the trip hazard that was there previously with the fraying carpet. The flooring also brightened the hallway which helped increase the safety of the corridor as well. A landscaping company was hired to thin out the front area of the church and remove dangerous ivy and weeds. The amount of work that this company was able to accomplish in a short amount of time was amazing, and their efforts really helped to show off the beauty of the church building.

Instead of the fall yard sale being held at the church, Marghe Bowker dedicated many, many hours to selling items on eBay. Fall clean up of the outside of the church went smoothly and quickly with the help of a couple dozen of our Ghanaian friends, along with several members from St. James'.

Thanks to Father Charles and hard-working Vestry members, annual tasks were completed, even without the ability to meet in person. These included completing the annual audit, recruiting new Vestry members, launching the stewardship campaign, holding the Blessing of the Animals ceremony (outside), and hosting socially distant poinsettia sales. Meetings with the county regarding the proposed bike path along George Washington Memorial Parkway were able to take place virtually too. Some new activities were started as well, including a virtual Bingo night, a 21-day antiracism challenge campaign, in conjunction with other Potomac area churches, and virtual morning prayer and compline services with the Potomac region churches.

In late fall, we were able to pick back up with virtually held Bible study, in conjunction with St. James' weekly Morning Prayer service on Wednesday afternoons.

Regardless of the pandemic, and the church building being closed, the people of St. James' demonstrated what it means to be a church. I have been inspired by the resilience, flexibility, innovation, and solidarity of the people of St. James'. I know this was not an easy year for many people, so thank you to all that helped create some semblance of normalcy to the year, and for reminding me, that we are the body of Christ, and that through Him we can do far more than we could ever imagine.

*Diana Courtney*



## Junior Warden

2020 has been a year like no other. Even though the community has been dealing with the global pandemic, the church is still standing and its vibrant community that supports its mission.

Earlier this year, we applied for Father Charles' sabbatical with the Lilly Foundation. Unfortunately, St. James' was not chosen as a finalist this year. We will re-apply for the grant in the spring in the hopes of gaining funds for a much-needed sabbatical in 2022.

Without the support and hard work of Jenny Kennedy, Alan Moser, and Father Charles, I don't think we would have been as successful in our transition earlier this year from the P5 group to our Zoom worship services.

As we move through 2021, I hope to move closer to being back in the church building as the vaccines are more widely available, and we see the end of this pandemic.

Respectfully Submitted,

*Chris Marbaker*



## Evangelism & Publicity

At risk of stating the obvious this year has been one of challenges and longing. Something I have missed the most (perhaps surprisingly) is the routine of Sunday Vestry duty. Raising the flags early Sunday while Alan is warming-up on the organ, Charles is preparing for services, and acolytes are preparing the altar is something of a personal Christian moment of Zen. I've missed St. James' being the hub of not just church on Sundays but also Cub Scout meetings in Braxton hall; these felt like a personal way of publicizing and evangelizing St. James' to neighbors and friends.

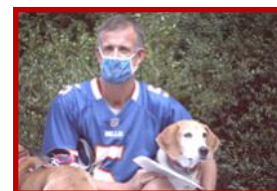
While missing many of these 'normal' moments, it has been encouraging to see that we have seized opportunity when presented. And I think there has been opportunity while in this physically socially distanced setting. An emphasis on using social media to share Charles' sermons has made the message of His word accessible to many more people than would have otherwise heard it. It's been wonderful to see St. James' members who have moved away, and we may not otherwise see, at virtual coffee hours. Other times parishioners who moved away long ago have had an opportunity to reconnect with their old church and friends. I think this says a lot about the faith and community that is our church.

It is undoubtedly a challenge spreading the Word and attracting new congregants to church in the era of Zoom. I think that all the work which has been done to the church while we're away will make it that much more inviting once we return in-person. The planned bike trail extension along Mt. Vernon Memorial Highway will literally open a new path to our church.

I'm looking forward to 2021, when we will (hopefully) raise the flag once more and re-open our doors to worship in-person together once more; and inviting our friends, neighbors and community to join us in "faith, works and family." Please reach out if you have ideas to help spread His word and the church community that is St. James'.

Respectfully,

*James Eustis*





# Music

The music program at St. James' provides faithful musical leadership for corporate worship. Hymns, anthems, and other musical offerings are prayerfully planned to complement the other portions of the liturgy to accomplish the "people's work." Regrettably, we were only able to be together as a choir until Ash Wednesday. Due to the COVID-19 pandemic, rehearsals and in-person worship were suspended the following week (after a Casual Church Sunday on the First Sunday in Lent). From mid-September through the end of 2020, we supported online worship with prerecorded preludes and hymns for the services. For Christmas Eve, in addition to traditional hymns, I was able to create a recorded setting of "Silent Night" with organ, guitar, and voices to lead us in our homes singing this beloved carol.

The Wicks pipe organ is currently in good repair. Having three technician visits per year for tuning and corrective maintenance has been effective and continuation of this policy is recommended. We did not adhere to this policy in 2020 due to COVID-19. The organ today is functioning well, but needs tuning. I plan to continue to defer this expense a little longer, but not at the risk of damage to the organ (or peoples' ears).

The members of the Adult choir and other parish musicians personify the vitality of church life at St. James'. Their leadership and dedication are appreciated. We have continued to meet regularly (via Zoom) to check in on each other, and envision starting our Zoom path into the new year with both fellowship and some choral headwork.

*Alan Moser, Director of Music*



## Adult Christian Education

Like most other activities in 2020, the adult education also had to pivot with the onset of the COVID-19 pandemic. At the beginning of the pandemic, we joined with other congregations in the Potomac region for daily Morning prayer and compline, while continuing to hold St. James' morning prayer service on Wednesdays at noon. St. James' had a small representation each week during these joint daily services, and still maintains a couple of members that attend and help with the services.

By the middle of September, we started back up the Wednesday Bible study virtually. This was held a half an hour prior to the Wednesday morning prayer service. This was a little bit of an adjustment to have a time limit on the Bible study (apart from not being there in person), but so far has seemed to add some depth to the weekly meetings. Having a finite time to the study has helped focus the discussion time around really digging into the message and getting the most out of the half hour time allotted. The discussions have been lively, and it's been great to have a consistent group of members meeting again on a weekly basis.

We have not adapted the Sunday morning adult education forum to a virtual format yet. When the pandemic first hit, joining the other churches for Sunday morning worship was the focus and a significant undertaking. As we have broken away from the joint service and established our own morning routine, the focus has been to re-establish our congregational service and build up the attendance from week to week. We have been able to successfully transition from the Sunday service to "coffee hour" during the same virtual meeting.

Thanks to everyone for being so flexible with our adult education offerings. It has been a little bit of a learning curve (pun intended) to navigate through this year of changes. We don't know what 2021 has in store for us, but we know that God is control. In the meantime, we will just wait patiently and follow the words we find in Proverbs 23:12: "Apply your heart to instruction and your ear to words of knowledge."

*Diana Courtney*

# Youth Christian Education

The year started with Children's Sunday school meetings each week. We had a rotating team of Sunday school teachers comprised of Heidi Brock, Katie Eustis, and me. Each week, kids participated in opening prayer, reading the Gospel story, crafts, or activities, and closing prayer. As we had done for the previous year, we followed the "Lesson Plans That Work," curriculum provided by the Episcopal Digital Network. The Gospel story during Sunday school matched with the Gospel story for church that week, so that children had the opportunity to discuss the same Gospel with their parents after the service and throughout the upcoming week. Up until March, we had an average attendance at Sunday school of four to six children, ranging in ages from Kindergarten to 6<sup>th</sup> grade.

We were also able to continue Casual Church through March 2020. The crafts available after the service coincided with the Gospel message for the day. An example of the activities was creating a God's-Aide box-bandages with Bible verses on them for different needs (sadness, worry, stress, loneliness, etc.). While we couldn't have an Easter egg hunt in person, Father Charles emailed out a link to a virtual hunt.

With the onset of the COVID-19 pandemic, youth activities took on a new look. We weren't able to modify Casual Church at all, but Children's Church videos were emailed out to families with children. The videos were designed to take the place of weekly Sunday school, but with the flexibility of watching the video when it worked best for the families. The videos included opening worship songs, opening prayer, the week's Bible lesson which matched with the Gospel lesson of the day for adult church, discussion questions, sometimes crafts or activities to work on at home, closing prayer and then closing songs. Activity worksheets were also emailed out each week from the office for the children to work on to help reinforce the Gospel message of the week.

While I've missed not seeing the kids each week and being able to do crafts and activities with them, the videos have allowed us to add a little more exposure an assortment of ways that people worship, especially through music. Worship songs have included music genres in country, hip hop, rock, Gospel, and international stylings. Also, while the questions used in the discussion section were taken from the "Lesson Plans That Work," curriculum provided by the Episcopal Digital Network, questions were also designed to stimulate conversations with grown-ups in the household and at times included assignments for the children to complete throughout the week, to really help take the message to heart.

I do need to thank all of the parents and parent figures in the congregation that ending up becoming Sunday school teachers unexpectedly. While we tried to make Children's Church as kid friendly as possible, we realize that it would not have been successful without the help of the grown-ups. Hopefully, it helped you all find a way to worship with your children and reminded you that we are all children of God.

*Diana Courtney*





## Parish Activities

2020, wow! The year started like any other year at St. James'. We reviewed 2019, discussed plans and the budget for 2020, elected new Vestry members, and then shared fellowship with a pot luck lunch after our Annual Parish Meeting. As we prepared for Lent, we gathered for a wonderful evening of fun and fellowship with our Pancake Supper and Talent Show on Shrove Tuesday. We gathered again for a simple supper and discussion on the first Sunday of Lent. Everything was going as planned for the year up until then. We enjoyed coffee, treats, and fellowship as we caught up with old friends and visitors each week during Coffee Hour. We had Casual Sunday on the first Sunday of each month. We found another excuse for cake by celebrating everybody who had their birthday that month by making the last Sunday of the month "Birthday Sunday." We do enjoy a chance to visit and eat sweets!

Then, the COVID-19 pandemic was declared and the world changed. No more sharing food and fellowship as we knew it. No longer was it safe to gather in-person to worship together. No more singing in a group. No Easter services, pot lucks, cakes, or even coffee with friends.

But...it did not defeat our Parish Family! Thanks to technology, Father Charles and Jenny were able to keep the congregation informed and involved in St. James'. Thank you to them and all the people it took to keep the rest of us informed and able to gather together, although apart, each week!

We even found a "contact free" way to hold some traditional St. James' events. If you were not there for the Blessing of the Animals, be sure to check out the video on the church website. This December, our 2nd Annual Poinsettia Sale was even more successful than the 1st! Thank you to all who worked on the sale, especially McKayla Braden, Andy Wormser, and Mike Morgan.

We are each blessed to be a part of this wonderful and supportive parish family. Please continue to reach out and stay in touch with your friends in this congregation. Invite others to join us in our virtual services. We have had visitors from all over the world who have been able to join us through Zoom. It is different, but think of all the calories we've cut out through virtual Coffee Hour!

May 2021 be a better year for the world! Until we can gather again in-person, wishing each of you good health and happiness! See you on Zoom!

*Mary Jane Van den Berg*



## Administration & Finance

2020 started out strong after another successful stewardship campaign, strong plans for fundraising, and great support to bring back the annual yard sale and the pig roast with the support of the Vestry. An audit committee was set up in early March to review the previous year's financials. However, a few days after the March Vestry meeting, the world shut down for what was only to be a few weeks. During this time, St. James' still maintained most of their pledges and had to do some slight revisions to the budget. We applied for a PPE loan and have been approved for loan forgiveness. In September, a Garden Fund Campaign was held and in October the Stewardship Campaign went forward as planned, though virtually. We saw close to the same pledge numbers as the year before, with the addition of some new pledges. We moved our accounting process to virtual and chit sheets were approved via email instead of with a handwritten signature. We implemented e-giving so that donations could be received online. In creating the budget for 2021, the Vestry assumed a July reopening with plans to extensively watch the budget each month to ensure we are on track to finish the year with strong financial standing.

*Mary Bramley*

## Plant & Property

This year we have had a strong focus on the church building and the grounds. Even though we are not actively using the building, we still need to maintain it along with the grounds.

Earlier this year, several Vestry members organized a fall clean up day that saw the grounds have the most significant transformation it has had in a while. Several trees came down, bushes trimmed, and grass-grown. Suppose you haven't had a chance to come by to look, drive-by. I also would like to give a huge thanks to those who contributed to the garden fund. The work completed on the grounds wouldn't be possible without the congregation's continued generosity.

We have made it a priority to ensure that all systems are up and running and available for use. Things like the exterior water fixtures that have been replaced, we are looking into replacing the outside window that protects the stained-glass cross behind the organ. Additionally, we have made investments in making sure the fire detection systems are up and running, and a special thanks to Kim with the Vine Preschool for her work to replace the flooring in the classrooms and hallway. As a Vestry, we decided that we would continue the flooring work out to the Gallery. More work will need to be done to improve the flooring and replace the carpet in multiple building areas.

*Chris Marbaker*

## Fundraising

This is the first year (at least in my memory) that we've had a fundraising position on the Vestry. In years past, we've had good luck with the yard sale and pig roast. Unfortunately, COVID-19 put those plans on hold, along with other in-person ideas. However, our St. James' community as well as our neighbors continued to respond to fundraising opportunities. Marghe Bowker has raised about \$900 through a virtual yard sale thanks to your donations. Our Poinsettia sale last month raised more than \$700 thanks to big efforts from Mckayla Braden and Mary Jan Van Den Berg. And you contributed more than \$2,500 (so far) to help restore the gardens at St. James' including the Memorial Garden, the lawn on the opposite side of the sanctuary and one of the garden beds. That effort spurred on a larger volunteer effort to spruce up the St. James' grounds. On a beautiful fall day, the St. James' community with a big help from members of the Ghanaian church, cut down trees, trimmed other trees and shrubs and weeded like crazy. I welcome your ideas for fundraising opportunities this year that can bring others into our St. James' community.

*Andy Wormser*



# Mission & Outreach

The year 2020 was a tough one for our community. St. James' continues to be a strong and loving community that supports its neighbors and the Episcopal Church's world outreach. Thanks so much for all your contributions this past year whether it was done through the church, directly online or through the mail.

The Mission of the First Quarter has traditionally been the Episcopal Relief & Development, which serves the world through the purchase of such things as livestock, clean water and vocational training. St. James' contributed \$915 towards outreach in the areas of livestock purchase and other needs. We received a very thoughtful thank you dated June 22, from Robert W. Radtke, the President & CEO, stating: *"In this unprecedented moment as we and the world face the rolling impact of the coronavirus, your compassionate act not only provides us with financial support, but hope as well."* Unfortunately, even now as I write this report in January 2021, this remains true. Our goal is to support this program even more robustly in 2021.

The Mission of the Second Quarter was Rising Hope Mission Church. I reported in August that we contributed \$1250 to Rising Hope, both by check and donations given directly to Rising Hope. (This is the total of the contributions I am aware of — 2020 was somewhat challenging to track.) St. James' sent an additional \$200 in December to Rising Hope. Because of the COVID-19 pandemic, we were only able to cook and deliver hot lunches through mid-March. The great need for food donations in 2021 continues.

The Mission of the Third Quarter was the Fairfax County Public Schools Foundation. The Foundation supports students in need through yearly school supply drive. The drive helps pay for personal hygiene items, backpacks, school supplies, laptops, gift cards, among other things. It is hard to believe, but nearly 60,000 students (and probably more this year) live in poverty in Fairfax County. These resources are greatly needed to help children succeed in school. St. James' contributed \$225 this December to the Foundation; other online gifts may have been made as the website was given in the August newsletter.

The Mission of the Fourth Quarter was the United Community (UC) Angel Tree. St. James' was truly generous, giving 25 holiday gift cards totaling \$625. The UC representative was so happy with our gift (delivered in early December) saying the need was so great; and with all community donations, UC hoped to provide 500 gift bags for children. Thank you so much for your generous gifts.

I would be remiss if I did not report that the giving to United Community last January for the Martin Luther King Day food drive was successful. The amount of food collected and delivered to UC was wonderful. We'll have the MLK food drive again this coming Monday, January 18.

Over the course of the year we also bought grocery gift cards for Pedro Cuevas, last year's Seminarian. He distributed the cards to families in need.

And lastly, we had a small donation of \$34 to give for Nets for Life. This will be our last donation for this program as it is not a priority for the Diocese at this time.

Thanks to the St. James' Mission and Outreach committee members for your help and support.

Mckayla Braden





# Delegates to Convention

For the first time in 226 years, the Convention of the Episcopal Diocese of Virginia gathered not in person, but online. More than 450 delegates attended the November 14 Convention via Zoom.

## Elections to Standing Committee

Clergy Delegates: The Rev. Laura Minnich Lockey, James Madison University Campus Ministry and The Rev. B. Cayce Ramey, All Saints Sharon Chapel, Alexandria.

Lay Delegates: Jessica Atkinson, St. George's, Fredericksburg and Margaret Arnette Woody, St. Thomas, Richmond

## Budget

The Convention delegates considered a budget presented by the Executive Board which reflected cuts necessary to balance the budget anticipating receipts of approximately 15% less giving by parishes to the Diocese. The budget featured increased funding for the work of race and reconciliation but also numerous cuts in virtually all other areas due to anticipated reduced giving to the Diocese. Budget amendments were proposed to restore funding for campus ministries to be funded by a hardship waiver of giving to The Episcopal Church. After an extended discussion the Convention declined to approve the budget and thereby referred the budget back to the Executive Board.

## Resourcing God's Mission

The Task Force on Resourcing God's Mission in the Diocese of Virginia, led by the Rev. Sven vanBaars, addressed the gap between opportunities and funding of God's mission by naming the patterns of giving in our diocese while comparing those patterns to other dioceses, learning about giving from our congregations, and exploring ways to increase giving. The new giving plan would ask all congregations to commit to a covenant of giving that dedicates 10% of pledge and plate income to the ministry of the Diocese of Virginia. Those congregations that are not giving at this covenantal level would engage in a process of conversation about congregational growth and possibly a waiver. The task force suggests putting forward a resolution at the 227th Annual Convention that would replace the Virginia Plan for Proportional Giving with what we are currently calling the "Virginia Covenantal Giving Plan".

## Delegates to Convention passed the following resolutions:

R-1 Updating Rules to Assure Fairness In Virtual Church Governance Meetings

R-2 Stipendiary Clergy Parental Leave Equity

R-3 Resolution to Authorize an Election of a Bishop Diocesan

## Highlights of Bishop Goff's Pastoral Address

In her pastoral address, the Rt. Rev. Susan Goff, Bishop Suffragan and Ecclesiastical Authority, illuminated the impact of the COVID-19 coronavirus pandemic on church life and diocesan ministry this year. The Bishop's office directed all of its energies into providing support and resources to clergy and vestries as they worked to lead congregations through the dual pandemics of COVID-19 and nationwide racial crisis.

"Even as these new priorities demand our focus, we have not abandoned the four priorities we named last year," said Bishop Goff. The four priorities remain: healing across differences; resourcing God's mission, care of God's creation and evangelism.

She reported that the Task Force on Resourcing God's Mission has identified a plan to strengthen giving from congregations to the diocesan budget. At the same time, the Diocese is "actively at work to find ways to unrestrict some funds and to sell undeveloped land where we don't anticipate planting a new congregation. These efforts, along with strengthening giving from congregations, will put us in stronger financial health in years to come."

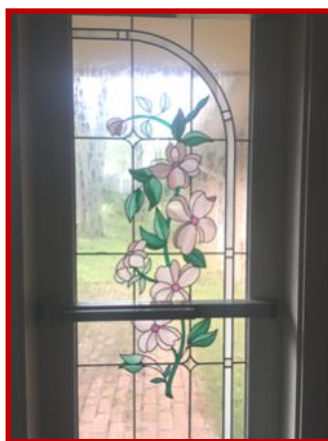
On a personal note, Bishop Goff announced that she is now cancer free. The Bishop was diagnosed with breast cancer in February and underwent surgery, months of chemotherapy and radiation. She said she felt blessed to have been able to work full-time through the course of treatment.

The full video of Bishop Goff's Pastoral Address is posted on Facebook.

# The Order of the Daughters of the King

The St. James' Chapter of the Order of the Daughters of the King is part of an international, interdenominational organization for women. Each member takes a vow of Prayer, Service and Evangelism. Each one also commits to a daily, private prayer life and saying prayers for those that ask to be on or have family or friends on the prayer chain. This year we had plans to not only have our quarterly meetings, but to add an education session for all the women of the church. Our first education session was to be on how to pray. Unfortunately, with COVID-19, our plans changed. We met in October for a virtual prayer service ahead of All Saints Sunday and a virtual joint prayer service with the Brotherhood of St. Andrew and a virtual cookie recipe exchange. We look forward to continuing our virtual quarterly meetings in 2021.

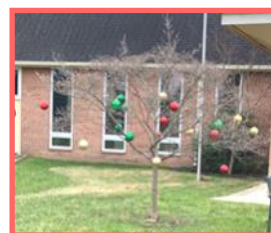
Mary Bramley



## Altar Guild

The Altar Guild is a service ministry of the parish. The Guild is comprised of several teams. The major duty is to "set the table" for the Eucharist. Two teams (alternating months) prepare the church for services. There is also the Linen Team, which launders the linens used in services. There is the Brass Team that keeps the "metals" clean and shiny, the candles looking good and the general appearance of the church in good order. The Flower Team designs the decorations for the church for Christmas and Easter. Because church services were suspended in March due to the pandemic, the Altar Guild services were also suspended—but we are ready to begin again once in-church services resume—and we are always looking for volunteers.

Peg Iber



# Brotherhood of St. Andrew

The Brotherhood of Saint Andrew is an international ministry of men and youth. Our ministry is to spread Christ's Kingdom among men and boys in the Episcopal/Anglican Communion. We dedicate ourselves to Prayer, the Study of the Bible and the Church and to Service to our parish, the community and the nation.

In normal times, meetings are usually held on the second Saturday of each month, beginning with a breakfast at 8:00am which is followed by an hour or so meeting which includes Prayer, a Bible-related Study, discussions of Church topics, and the planning/conduct of both new and ongoing service projects.



Because of the COVID-19 coronavirus pandemic, 2020 was a most unusual year for the Brotherhood. Beginning in March all in-person meetings came to a screeching halt, and were held, naturally, via ZOOM.

A brief joint meeting of prayer and fellowship was held with the Daughters of the King via ZOOM on December 19 in lieu of our usual breakfast and cookie exchange.

Also because of the pandemic, Fairfax county employees performed the Meals on Wheels duties ordinarily carried out by volunteers.

The Brotherhood continued to be in contact with the County regarding plans to construct a bike path alongside the Mt. Vernon Memorial Highway side of St. James'. There will be more about this later.

We invite all men and teenage boys of the parish to join us in our ministry here at St. James'. The mission of the Brotherhood of St. Andrew continues as it has for many years, "to help men grow in their faith in Jesus as the Christ and Son of God," so together we can accomplish the spread of Christ's Kingdom among men and youth. This mission is accomplished through our three continuing activities of PRAYER, STUDY and SERVICE.

**Lord, make us instruments of your peace.  
Where there is hatred, let us sow love;  
where there is injury, pardon;  
where there is discord, union;  
where there is doubt, faith;  
where there is despair, hope;  
where there is darkness, light;  
where there is sadness, joy.**

**Grant that we may not so much seek to  
be consoled as to console;  
to be understood as to understand;  
to be loved as to love.**

**For it is in giving that we receive; it is  
in pardoning that we are pardoned;  
and it is in dying that we  
are born to eternal life.**

**Amen.**





## Budget: 2020 Actual & 2021 Approved

<b>INCOME</b>	<b>Budget 2020</b>	<b>Actual 2020</b>	<b>Budget 2021</b>
<b>Uncommitted Giving</b>			
Loose Plate	3,000.00	1,721.68	2,000.00
Repeat Donations	6,570.00	5,271.05	5,500.00
<b>Total</b>	<b>9,570.00</b>	<b>6,992.73</b>	<b>7,500.00</b>
<b>Committed Giving</b>			
Pledges	196,180.00	195,013.70	201,120.00
Prior Year Pledges	1,500.00	305.00	1,000.00
COF/Building Fund Pledges	0.00	0.00	0.00
<b>Total</b>	<b>197,680.00</b>	<b>195,318.70</b>	<b>202,120.00</b>
<b>Other Income</b>			
Building Use	3,000.00	900.00	1,200.00
Vine PreSchool Rent	34,032.00	15,880.00	25,020.00
Vine PreSchool Util	11,520.00	8,124.56	10,560.00
Rectory Rent	30,000.00	30,000.00	30,000.00
Ghana Methodist	20,400.00	20,400.00	20,400.00
Special Gifts	0.00	1,000.00	1,000.00
Fund Raising	4,425.00	2,198.74	4,500.00
<b>Total</b>	<b>103,377.00</b>	<b>78,503.30</b>	<b>92,680.00</b>
<b>Interest Income</b>	600.00	175.12	148.00
<b>Total</b>	<b>600.00</b>	<b>175.12</b>	<b>148.00</b>
<b>Payroll Protection Plan</b>	0.00	19,886.35	8,048.65
<b>Total Revenues</b>	<b>311,227.00</b>	<b>300,876.20</b>	<b>310,496.65</b>
<b>EXPENSES</b>	<b>Budget 2020</b>	<b>Actual 2020</b>	<b>Budget 2021</b>
<b>Parish Ministries</b>			
Senior Choir	350.00	200.00	300.00
Worship Support	50.00	96.64	100.00
Altar Support	225.00	49.35	200.00
Fellowship	350.00	14.99	400.00
Growth/Evangelism	50.00	696.00	1,500.00
<b>Total</b>	<b>1,025.00</b>	<b>1,056.98</b>	<b>2,500.00</b>
<b>General Ministries</b>			
Diocesan Pledge	1,000.00	1,000.00	2,000.00
Potomac Region 6 Pledge	100.00	100.00	200.00
VA Episcopalian	100.00	0.00	0.00
Stewardship	225.00	211.95	250.00
<b>Total</b>	<b>1,425.00</b>	<b>1,311.95</b>	<b>2,450.00</b>

**(continued)**

<b>EXPENSES</b>	<b>Budget 2020</b>	<b>Actual 2020</b>	<b>Budget 2021</b>
<b>Maintenance</b>			
Church Maint.	7,000.00	8,215.63	8,562.89
Building Cleaning	9,000.00	4,737.44	6,000.00
Rectory Rental Comm	750.00	750.00	0.00
Rectory Maint.	1,500.00	1,130.50	3,000.00
Lawns/Grounds	3,500.00	5,750.00	4,500.00
Organ Maint.	1,075.00	844.07	1,075.00
<b>Total</b>	<b>22,825.00</b>	<b>21,427.64</b>	<b>23,137.89</b>
<b>Insurance</b>			
Umbrella Policy	12,100.00	12,107.00	12,200.00
<b>Total</b>	<b>12,100.00</b>	<b>12,107.00</b>	<b>12,200.00</b>
<b>Contingency Fund</b>	0.00	0.00	0.00
<b>Special Ministries</b>			
Field Education	750.00	750.00	750.00
Diocesan Convention	645.00	150.00	650.00
Clergy Conference	400.00	0.00	420.00
Sabbatical Fund	100.00	100.00	500.00
<b>Total</b>	<b>1,895.00</b>	<b>1,000.00</b>	<b>2,320.00</b>
<b>Christian Growth</b>			
Youth Chr. Ed.	50.00	46.96	50.00
<b>Total</b>	<b>50.00</b>	<b>46.96</b>	<b>50.00</b>
<b>Personnel</b>			
<b>Rector</b>			
Salary	33,390.64	33,440.68	34,542.29
SS Offset	5,614.44	5,614.44	5,702.49
Travel Reimb.	1,500.00	94.42	1,100.00
Cont. Ed. Reimb.	500.00	486.07	500.00
Housing Allowance	40,000.00	40,000.00	40,000.00
Pension	14,221.08	14,221.08	14,434.40
Phone Reimb.	1,075.00	1,093.50	1,025.00
<b>Total</b>	<b>96,301.16</b>	<b>94,950.19</b>	<b>97,304.18</b>
<b>Office Staff</b>			
Admin Asst Salary	18,909.36	18,909.36	19,193.00
Admin Asst 403b W/H 4%	756.36	756.36	767.72
Admin Asst 403b W/H 5%	945.48	945.48	959.65
<b>Total</b>	<b>20,611.20</b>	<b>20,611.20</b>	<b>20,920.37</b>
<b>Minister of Music</b>			
Salary	20,252.72	17,720.85	15,417.26
<b>Total</b>	<b>20,252.72</b>	<b>17,720.85</b>	<b>15,417.26</b>

**(continued)**

<b>EXPENSES</b>	<b>Budget 2020</b>	<b>Actual 2020</b>	<b>Budget 2021</b>
<b>Other Staff</b>			
Supply Organist	450.00	0.00	225.00
Supply Clergy	840.00	0.00	650.00
<b>Total</b>	<b>1,290.00</b>	<b>0.00</b>	<b>875.00</b>
<b>Personnel Expenses</b>			
Payroll Taxes	2,995.92	2,802.26	2,588.95
<b>Total</b>	<b>2,995.92</b>	<b>2,802.26</b>	<b>2,588.95</b>
<b>Operations/Admin</b>			
Church Utilities	27,500.00	24,763.06	27,400.00
Office Supplies	1,250.00	1,312.31	1,000.00
ADP and Credit Card Fees	213.00	418.43	500.00
Church Telephone	2,100.00	2,104.98	2,150.00
Copier Lease/Usage	3,800.00	3,739.00	3,850.00
Postage	850.00	490.59	800.00
Computer Maint/Supp	225.00	503.80	500.00
ACS SW/Tech Supp.	825.00	816.00	840.00
<b>Total</b>	<b>36,763.00</b>	<b>34,148.17</b>	<b>37,040.00</b>
<b>Mortgage</b>			
Mortgage	<b>93,693.00</b>	<b>93,693.00</b>	<b>93,693.00</b>
<b>TOTAL EXPENSES</b>	<b>311,227.00</b>	<b>300,876.20</b>	<b>310,496.65</b>
<b>TOTAL REVENUES</b>	<b>311,227.00</b>	<b>300,876.20</b>	<b>310,496.65</b>
<b>NET TOTALS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Mortgage Balance 12/31/2019</b>	\$901,701.83, with 12 years 9 months remaining.		



# Summary of Restricted Accounts

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
<b><u>Temporarily Restricted Funds</u></b>				
1-8010 - Acolytes	\$0.00	\$150.00	\$150.00	\$0.00
1-8040 - Advent Offering	\$0.00	\$5.00	\$0.00	\$5.00
1-8046 - Thank You Gift	\$37.00	\$0.00	\$37.00	\$0.00
1-8060 - Brotherhood of St. Andrew	\$867.50	\$890.00	\$870.00	\$887.50
1-8070 - Rectory Advance	\$0.00	\$900.00	\$0.00	\$900.00
1-8090 - Children's Chapel	\$175.90	\$7.00	\$0.00	\$182.90
1-8101 - Christmas Family Gifts	\$100.00	\$0.00	\$100.00	\$0.00
1-8104 - Christmas Poinsettias	\$165.00	\$165.00	\$330.00	\$0.00
1-8130 - Day School Escrow	\$2,356.00	\$0.00	\$0.00	\$2,356.00
1-8132 - Rectory Rental Deposit	\$0.00	\$2,900.00	\$0.00	\$2,900.00
1-8134 - Debt Reduction	\$2,020.00	\$19,205.83	\$21,225.83	\$0.00
1-8150 - Discretionary Fund/St. James'	\$638.40	\$500.15	\$500.00	\$638.55
1-8170 - Contingency Fund	\$15,985.30	\$0.00	\$2,468.49	\$13,516.81
1-8245 - Food Bank Contributions	\$0.00	\$225.00	\$225.00	\$0.00
1-8258 - Guardian Angels	\$620.47	\$0.00	\$0.00	\$620.47
1-8259 - God's Creation	\$61.00	\$0.00	\$0.00	\$61.00
1-8260 - Flowers	\$173.03	\$1,368.06	\$660.00	\$881.09
1-8262 - Food Pantry	\$0.00	\$125.00	\$125.00	\$0.00
1-8277 - Lawns and Grounds	\$0.00	\$3,000.00	\$3,000.00	\$0.00
1-8279 - Legacy Gifts	\$0.00	\$50,000.00	\$0.00	\$50,000.00
1-8292 - Landscape Fund	\$0.00	\$8,787.66	\$6,142.37	\$2,645.29
1-8302 - Outreach - Book Sale	\$0.00	\$143.60	\$143.60	\$0.00
1-8320 - Memorial Fund	\$3,558.35	\$150.00	\$0.00	\$3,708.35
1-8331 - Mission of the Quarter - 1st Qtr	\$0.00	\$915.00	\$915.00	\$0.00
1-8332 - Mission of the Quarter - 2nd Qtr	\$0.00	\$1,250.00	\$1,250.00	\$0.00
1-8333 - Mission of the Quarter - 3rd Qtr	\$0.00	\$228.06	\$225.00	\$3.06
1-8334 - Mission of the Quarter - 4th Qtr	\$120.00	\$0.00	\$120.00	\$0.00
1-8352 - Pointsettia Sales	\$0.00	\$1,885.00	\$1,885.00	\$0.00
1-8357 - Nets For Life	\$33.90	\$0.00	\$33.90	\$0.00
1-8367 - Sabbatical Fund	\$0.00	\$100.00	\$0.00	\$100.00
1-8383 - Memorial Garden - Perpetual Care	\$3,859.20	\$1,200.00	\$1,500.00	\$3,559.20
1-8388 - Rising Hope Hypothermia Shelter	\$25.00	\$175.00	\$200.00	\$0.00
1-8400 - Doug Mow Shrine Mont Scholar Fund	\$0.00	\$0.00	\$200.00	(\$200.00)
1-8451 - UCM	\$225.00	\$0.00	\$225.00	\$0.00
1-8492 - Community Yard Sale	\$0.00	\$890.00	\$890.00	\$0.00
1-8510 - Sanctuary Windows	\$8,364.86	\$0.00	\$5,574.96	\$2,789.90
1-8810 - DF: Contingency Fund	\$0.00	\$900.00	\$900.00	\$0.00
1-8822 - DF: Next Year Prepaid Offerings	\$150.00	\$150.00	\$150.00	\$150.00
1-8930 - Payroll Protection Program 2020	\$0.00	\$27,935.00	\$0.00	\$27,935.00
<b>Total Temporarily Restricted Funds</b>	<b>\$39,535.91</b>	<b>\$124,150.36</b>	<b>\$50,046.15</b>	<b>\$113,640.12</b>
<b><u>Permanently Restricted Funds</u></b>				
1-9010 - St. James' Endowment (MM)	\$26,508.65	\$0.00	\$0.00	\$26,508.65
<b>Total Permanently Restricted Funds</b>	<b>\$26,508.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$26,508.65</b>

## Summary Statistics

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Active Baptized Members	151	137	127	114	106	102	112	107	110	113	112
Average Sunday Attendance	103	79	63	74	71	70	58	60	55	55	54/27*
Church School Students	4	0	4	8	19	21	15	10	11	7	10

\* In 2020, the Average Sunday attendance was 54 for January through March, and 27 for March through December when worship was conducted via Zoom.

# St. James' Episcopal Church

## **The Diocese of Virginia**

The Rt. Rev. Susan E. Goff, Bishop Suffragan  
and Ecclesiastical Authority

The Rt. Rev. Jennifer Brooke-Davidson, Assistant Bishop

The Rt. Rev. Porter Taylor, Assisting Bishop

## **Rector**

The Rev. Charles F. Brock

## **Staff**

Alan Moser, Director of Music

Jenny Kennedy, Parish Administrator

## **2020 Vestry**

Diana Courtney (2021), Senior Warden, Christian Education

Chris Marbaker (2022), Junior Warden, Plant & Property

Mary Bramley (2023), Administration & Finance

Andy Wormser (2023), Fundraising

Mckayla Braden (2022), Mission & Outreach

James Eustis (2023), Evangelism & Publicity

Mary Jane Van Den Berg (2021), Parish Family

Register, Susan Clark

Mike Morgan, Treasurer

## **Trustees**

Peg Iber

Lib Mueller

Ray Smith



# St. James' Annual Meeting Agenda

- |  |                        |
|--|------------------------|
| 1. Call to Order                                     | The Rev. Charles Brock |
| 2. Opening Prayer                                    | The Rev. Charles Brock |
| 3. Approval of Jan. 2020 Annual Meeting Minutes      | The Rev. Charles Brock |
| 4. 2020 Year-End Financial Report                    | Mike Morgan            |
| 5. Presentation of Approved 2021 Parish Budget       | Mary Bramley           |
| 6. Vestry Nominations/Elections                      | Chris Marbaker         |
| 7. Fairfax County Compensation for Bike Trail Impact | The Rev. Charles Brock |
| 8. Senior Warden's Comments                          | Diana Courtney         |
| 9. Rector's Address                                  | The Rev. Charles Brock |
| 10. Prayers  | The Rev. Charles Brock |