



# 2019 Annual Report

**St. James' Episcopal Church, Mount Vernon**  
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*Empowered by the Holy  
Spirit to be faithful  
disciples of Jesus, St.  
James' Episcopal Church  
serves as a beacon of God's  
love and as a caring  
Christian family for the  
community, the nation  
and the world by seeking  
to restore all to unity with  
God and one another and  
by proclaiming the Good  
News through worship,  
witness, education,  
fellowship and service.*

# Message from the Rector

Dear People of St. James',

Rejoice always, again I say, rejoice!

The apostle Paul wrote these words to encourage the early Christians as they struggled to grow their new church. These words still speak to us, for we have so much to be glad for, so much to rejoice in. God is with us, and our community of St. James' is faithful to the way of Jesus.

We began the year with a budget that allowed for some necessary maintenance, and for some things that reflect the spirit of the church. Our new windows let the light of Creation into our worship space, and at the same time they let our light shine out to the world about us. The newly painted steeple draws our eyes and our hearts upwards, and brightly announces the direction that we are headed.

The church is made up of many, who together follow Jesus and become his presence to our neighborhood. We have struggled some in our volunteer ministries, laying down some of our fundraisers and seeing lighter turnout for events like Rise Against Hunger. But we continue to feed the hungry at Rising Hope, we continue to support ministries through our Mission of the Quarter, and most importantly, we continue to worship God and proclaim Jesus together.

In 2019 we began an experiment called Casual Church, as an attempt to offer a service that would be especially inviting and welcoming to visitors and families. Casual Church has been popular with many of the younger members of the church, and it has given us a monthly opportunity to use Facebook and NextDoor to announce a welcoming event here at the church. Although we have not seen an increase in attendance, my sense is that Casual Church has contributed to a positive image of St. James' in our surrounding community.

We have seen a steady stream of visitors, and several families and individuals have stayed to make St. James' their church home. We have also said farewell to friends. The finances of the church get tighter, but God continues to provide. There is always change, but the church remains.

2020 holds promise and peril, which is always true. We will continue to worship with all our heart and joy; we will continue to serve the needs of our community, and we will continue to trust that God is with us. And that, my friends, is cause to rejoice... always!

In Christ,

Charles+



# Minutes from the 2018 Annual Meeting

January 20, 2019

Father Charles Brock called the Annual Meeting of the Parish to order at 11:30 am. He led the parish in the opening prayers.

The minutes of the 2018 Parish Meeting were presented. Chris Marbaker moved that the minutes be approved as written. Mary Blair seconded the motion. The minutes were approved.

Parish Treasurer Mike Morgan presented the Year-End Financial Report for 2018. Mike discussed the actual receipts and expenditures and answered questions concerning his report. Mike announced that the Parish ended 2018 with a surplus of \$20,000.

Ray Smith, Senior Warden presented the Budget for 2019. Ray discussed the various line items and answered questions.

Mary Bramley, Junior Warden, presented the nominees for Vestry: McKayla Braden and Chris Marbaker, and thanked them for their willingness to serve. The nominees were elected by a unanimous vote.

Ray Smith, Senior Warden, recognized the outgoing Vestry member Mary Bramley with a gift and thanked her for her service. Ray gave special thanks to Ellen Cleary and Mary Jane Van den Berg for organizing the luncheon that would follow the meeting. Ray pointed out the new windows in Braxton Hall and the hallway that were installed this year, and said that the Vestry hoped to have new windows installed in the sanctuary. He also reminded the members of the Parish that there were many opportunities for service available. Ray thanked Fr. Charles and the Vestry for all that they have done and for making the past two years as Senior Warden a pleasure.

Fr. Charles said that 2018 had been a good year starting with our 60<sup>th</sup> Anniversary celebration. As usual, we had an excellent worship program, great music, fellowship and outstanding participation in our outreach program throughout the year. A new program for this year will be Casual Church on the first Sunday of the month. This will be a service that will be inviting and welcoming to newcomers.

Fr. Charles reminded us that our biggest challenge in 2019 is finding volunteers to staff projects. He also said that he feels very lucky to be at St. James' and to have the support of Alan Moser, Director of Music, and Jenny Kennedy, Parish Administrator.

Fr. Charles closed the meeting with prayer and a dismissal at 12:10pm.

Respectfully submitted,  
*Marge Smith, Register*



# Senior Warden

St. James' was a very busy place in 2019! Perhaps the most noticeable activity came in the spring, when we replaced the sanctuary's original single-pane windows and storm windows with modern double-pane vinyl windows—using proceeds from the 60 for 60 Campaign—and removed the old curtains, to let in the light. The difference is simply spectacular!

At the western end of the church property, we were able to replace the dilapidated old wooden fence with a gleaming new composite-vinyl fence—a striking new addition to the parking lot—and in the late fall, the church steeple was finally repainted, restoring its former beauty. In April, our spring cleaning event spruced up the church campus, inside and outside. And as the year drew on, we gained new natural beauty with a revived cloister garden and sunflower plantings, thanks to a handful of dedicated parishioners!

We started the year with the Martin Luther King Food Drive, and throughout the year, continued our weekly “little red wagon” food collections, providing help to local people in need. Our Mission of the Quarter program provided help in other ways, including the Episcopal Relief and Development “Gifts for Life” program and Alice's Kids. As always, we helped to support Rising Hope Methodist Mission and UCM in filling various needs throughout the Mount Vernon area.

In November, we once again hosted the annual Rise Against Hunger project, which never fails to draw a large, enthusiastic crowd of meal-packers! More than 10,000 nutritious meals left the doors of Braxton Hall, destined for the world's neediest populations. Both our congregation, Saint Luke's congregation, and Woodlawn Manor neighbors participated, enjoying a Saturday morning of fellowship and service.

Casual church services, held the first Sunday of each month, continued to draw new visitors and add renewed vitality to weekly services. The Shrove Tuesday pancake supper/talent show and church picnics in June and September offered opportunities for fun and fellowship, while the parish retreat at Shrine Mont in July drew a large crowd to enjoy the quiet splendor of Orkney Springs.

Yes, 2020 was a busy and productive year—and our year-end financial reports, almost complete as I write this—will show that St. James' finished the year within our budget.

None of this would have been possible without the help and support of Father Charles, the Vestry, and our devoted congregation, upholding the proud traditions of St. James'.

Thanks be to God!

*Ben Justesen*



# Music

The music program at St. James' provides faithful musical leadership for corporate worship. Hymns, anthems, and other musical offerings are prayerfully planned to complement the other portions of the liturgy to accomplish the "people's work."



During the course of the year, there was music for weekly and special worship services including weekly Sunday Eucharist, Morning Prayer, the Burial Office, and Lessons and Carols for Christmas. There was also a special offering of organ music following the Stations of the Cross observance on Good Friday, musically marking Christ's path to the cross and lasting throughout the Great Three Hours. We continued to host the students of parishioner Kevin Diana's voice studio for recitals at St. James' during 2019. It was a special treat again to welcome nearly a dozen children of the parish to sing (and drum) a prelude for the early Christmas Eve service. Thanks to Diana Courtney for leading this effort. The practice of soliciting suggestions for summer hymns via "I'd like to sing" forms continued.

The Wicks pipe organ is currently in good repair. Having three technician visits per year for tuning and corrective maintenance has been effective and continuation of this policy is recommended.

The choir was pleased to welcome a new member, Lewis Clark, but regrettably, we also bid farewell to two, as Bob and Jane Fitz moved to a new home in Winchester, VA.

The members of the Adult choir and other parish musicians personify the vitality of church life at St. James'. Their leadership and dedication are appreciated. You are invited to join them for the fellowship and joy of singing praises to God at St. James'. A commitment to limited participation for a season or a specific special service is an option for singers whose schedules do not support year-round choir membership. There's always a choir chair waiting for you.

*Alan Moser, Director of Music*



## Junior Warden

2019 was a rough start for many families in the St. James community that were affected by the government furlough. The St. James Next Group hosted a free spaghetti dinner to help families affected by the furlough. Even though the furlough was resolved two days before the dinner, the dinner went on as planned and had good attendance from both parishioners and members of the surrounding community.

Casual Church continues to be well attended. We have had a number of families continue to attend services after attending a Casual Church service.

Thank you to all of you that donate to St. James, through your gifts of time, food, money, supplies, music, and willingness to roll up your sleeves and get the small and big jobs needed around the church. We are a small but mighty group and I am continually amazed at how God uses each and every one of us with our own unique and specific gifts to make this house of God a welcoming home to many.

*Diana Courtney*

## Evangelism & Publicity

Reflecting on 2019, I would like to thank our social media gurus: Jenny Kennedy for her work to post St. James' events to "Next Door;" and likewise, thank Mary Bramley for her creativity and efforts to post to the St. James' FaceBook page.

Our Palm Sunday, Easter and Christmas services were lovely. The children were so darling in the participation in these holiday events. Casual Church, the first Sunday of each month, has been a breath of fresh air. The children fully participated and enjoyed the levity/activity of the services; I hope you enjoyed them as much as I did.

The October Blessing of the Animals was fun and well attended by church members and neighbors. Kevin Diana's two recitals, a fund raising event for the church, have been refreshing and highlight the talent in our church/ Mt. Vernon community. (I only wish more of our St. James' community could have heard those lovely voices.)

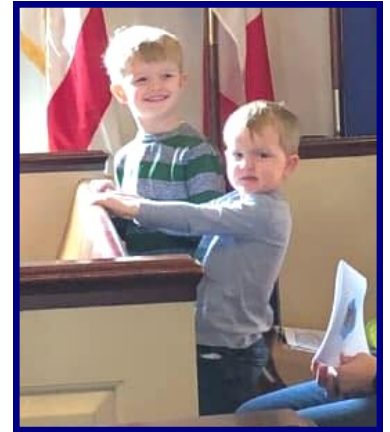
We greeted a few new families to St. James' in 2019, but we must attract/ welcome more new members in 2020. I am convinced that advertising/social media efforts are OK, but not what is most effective in these busy times. Personally reaching out to our neighbors and friends, especially if they are new to Mt. Vernon, may be a better way to build the church's congregation. All of our lives seem to be even busier than in the past. How to cut through the noise and activity is a very difficult challenge. The St. James' community is one full of kindness, love and caring; St. James' is a place of respite and calm reflection in a world of mixed messages and work and stress and meaningless banter. This kind of community that Christ offers us at St. James' is just what is needed, spiritually or otherwise, even only for a few hours a week. I would like to ask for everyone's help to invite our friends and neighbors to St. James' this year. Reach out and ask. You may be surprised how many may say "Yes" and at least appreciate the invitation. Please talk with me any time, I would like to know what you are thinking in this regard. Your thoughts, ideas and support are appreciated and for me to be effective in my roll on the vestry.

*McKayla Braden*



## Youth Christian Education

Children's Sunday school meets each week during the program year. It is led by a rotating team of teachers. From September 2018-June 2019 our Sunday School teachers were Andrew and Rosemarie Richard, Heidi Brock, and Diana Courtney. The 2019-2020 team of teachers includes Katie Eustis, Heidi Brock and Diana Courtney. Each week the children begin with an opening prayer, hear the Gospel story, do a craft or activity, and close with prayers. We have been using the curriculum "Lesson Plans That Work," provided by the Episcopal Digital Network. The Gospel story during Sunday school matches with the Gospel story for church that week, so that children have the opportunity to discuss the same Gospel with their parents after church and throughout the upcoming week. During 2019, the average attendance at Sunday school was four to six children each week and ranged in age from Kindergarten to 6<sup>th</sup> grade.



Several youth and family focused activities were added to the church calendar this year. At Easter we held an Easter egg hunt, as well as egg races, and a jelly bean guessing contest. For kick-off Sunday in September, we had activities for children to do during the coffee hour, which included various activities with hula hoops. In December, we invited the children of the church, as well as any children attending the 5pm Christmas Eve service, to sing "Little Drummer Boy" prior to the opening hymn for the service. Some of the children wore "barnyard" costumes, while others played hand cymbals, and one child played the snare drum, all accompanied by Alan Moser. We had 11 children participate in the signing this year.

We started Casual Church in February 2019. The children seem to really enjoy the event, with one of the St. James youth commenting that he wished we could do the craft activities during the coffee hour every week. The crafts available after the service always coincide with the Gospel message for the day. Some of the activities have included a 5 senses station, planting seeds in small pots, tracing hands as leaves for the St. James "family tree" and creating advent wreaths with paper candles.

*Diana Courtney*

## Adult Christian Education

The Sunday morning Adult Forum continues to meet each week during the program year in between the two Sunday morning services. It offers a time of fellowship over coffee and sharing of reflections on scriptural readings for the week and other topics. The group is currently led by David Batcheller and Ben Justesen who generate discussion questions regarding the day's lessons and facilitate discussion within the group. The Forum is open to all adults in the parish.

*Diana Courtney*





## Mission & Outreach

2019 saw the St. James' community grow and with it the efforts of Mission and Outreach increase as well.

The Mission of the 1st Quarter: We were able to raise \$1,056.00 for Episcopal Relief and Development which went towards things such as livestock, vocational training, and clean water.

The Mission of the 2nd Quarter: We raised funds for Alice's Kids, which is a local organization that supports kids and families in the Mount Vernon area. The total amount raised for this quarter was \$785.00.

The Mission of the 3rd Quarter: Rise Against Hunger. As a community, we came together to pack 10,000 meals for those in the global community who have very little food and water available to them. We raised \$1,750.00 and had funds of \$970.00 from last year.

The Mission of the 4th Quarter: Holiday gifts for Children of United Community Ministries, UCM. St. James' congregation donated 65 gifts and \$120 towards the Holiday Gift Room.

Hot lunches for the homeless at Rising Hope Ministries is an active program that helps to feed more than 70 people. Kevin Diana's recitals in June and December enabled us to raise \$312 for St. James general outreach fund. In November, we raised \$150 for Rising Hope to provide \$10 Turkey tickets in their Thanksgiving baskets to families in need in our community. We continue to collect food weekly for the Red Wagon for Rising Hope Ministries which continues to be successful.

I would also like to recognize the Mission & Outreach Committee for their work towards multiple outreach programs at St. James'. They are: Peg Iber, John Thompson, Mike Morgan, Suzanne Synnestvedt, Marghe Bowker, and Lib Mueller.

*Rosemarie Richard*



## Parish Activities

It's hard to believe, but we've come to the end of another year. As with every year there were highs and lows. Once again our wonderful parish family joined together to celebrate the good times and support each other through the lows. We welcomed new members and new babies and said farewell to some old friends. Whatever the occasion, it was a better day because of the support and fellowship of our parish family.

And food, of course! We start every year with a pot luck lunch and continue sharing snacks, coffee, and many meals through the year. Thank you to Ellen Cleary for taking care of the kitchen for Coffee Hour every Sunday. Thank you to so many other folks for supporting our congregation by bringing food, setting up tables, washing dishes and keeping our kitchen running smoothly week after week.

Thank you to those who supported our first poinsettia sale. The plants were beautiful; many were donated to decorate the church for the season.

As we look forward to celebrating the 62nd anniversary of our parish this year, we can be confident that there will be many more occasions of friendship, fellowship and food to look forward to with our church family.

*Mary Jane Van Den Berg*

# Plant & Property

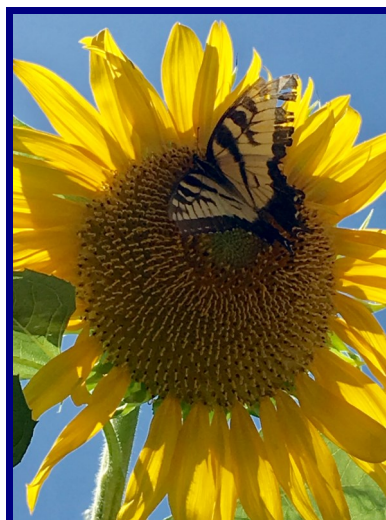
I would like to share some of the Plant & Property-related accomplishments and highlights during 2019, with an eye towards 2020. In the early part of the year a new fence was installed along the edge of the parking lot, replacing an old wooden one with an eye-catching, and long-lasting, vinyl one. We had a terrific church-wide clean-up, with help from our Ghanaian Methodist friends, in April. Several dead or dying trees were removed (thank you Damon!), and throughout the spring and summer there was been a lot of effort and time invested into beautifying and maintaining our gardens - especially the Cloister Garden (thank you Suzanne, McKayla and Ellen!).

We replaced our sanctuary windows and have been enjoying the view they provide (inside & out) since the spring; it has been a treat to see the seasons change that much more clearly as we worship. More recently we hired a service crew to power wash the church's exterior, clean the gutters and install much-needed gutter guards around the sanctuary. Various maintenance concerns which came-up throughout the year were addressed with an eye towards the future and long-term sustainability whenever possible (e.g. LED lightbulbs when & wherever possible, replacing toilets with a system causing less wear & tear).

Priorities for 2020 are anticipated to include securing dependable, effective, and affordable cleaning services; replacing the boiler room door; and developing plans for roof and parking lot replacements. We also anticipate hearing more from Fairfax County regarding the widening of Mt. Vernon Memorial Highway, and how that may affect the church's grounds – including the Stations of the Cross.

All of these efforts are thanks to – and because of – the help and support this congregation provided throughout the year. Thank you for your stewardship!

*James Eustis*



## Used Book Sales—St. James' Book Club

This year \$143.60 from the sale of used books in Braxton Hall was sent to the “Wright to Read” program at the Campagna Center in Alexandria, VA. This program offers elementary-age children affordable, enriching activities and learning opportunities like literacy tutoring and homework help in before and after school programs. It also purchases books for children to read with their parents. Your book donations and purchases improve literacy and reading enjoyment for struggling learners. Please, keep donating & buying books.

*Marghe Bowker*

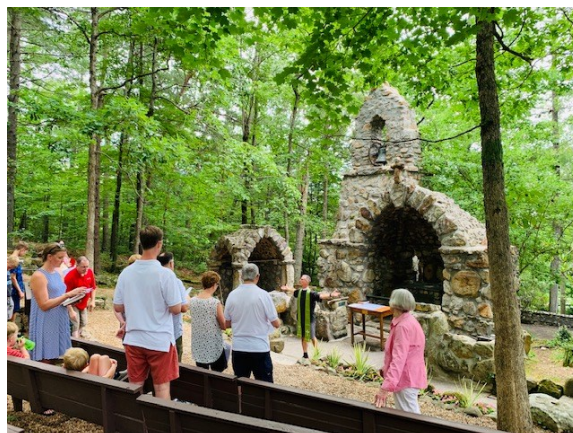
## Administration & Finance

2019 was a successful year for St. James'.

As of the end of the year, we exceeded our budget lines for Loose Plate Contributions and Repeat Donations. We also saw an increase in pledge income.

Bake Sales and Yard Sales are planning to resume in 2020 which will assist with reaching our fundraising goals for 2020. In the future, as a congregation we will need to think about new opportunities to raise funds for outreach programs. We are always on the search for new ideas on how to raise funds for things like Stop Hunger Now, Rising Hope Meals, and any other outreach programs.

*Chris Marbaker*





# Delegates to Convention

## Report on the 225th Annual Convention of the Diocese of Virginia, Nov. 14 – 16, 2019

**Budget**—The Convention delegates approved a budget totaling \$5,137,000. The budget featured increased funding for the work of race and reconciliation and continued support for growing ministries across the Diocese.

### Resolutions and other Actions of Convention

#### R-1 Discontinuing Single-Use Plastic Products

R-1 calls upon all churches, schools, conference centers and offices of the Diocese of Virginia to make all efforts to discontinue the use of disposable, single-use plastic products and foam products and to transition to reusable, compostable, and washable alternatives. A similar resolution was recently passed by the General Convention of the Episcopal Church USA.

#### R-2 Amended Diocesan Alcohol Use Policy

R-2 seeks to establish standards for use of alcohol in church, parish and diocesan settings that 1) respect Virginia law, 2) support those who are in recovery, 3) protect the vulnerable, and 4) ensure that church work is carried out in a conscientious and unimpaired manner. Specifically, it states that no church business is to be conducted during or after serving alcohol. Business includes the work of vestries and all church committees. Further, there will be no consumption of alcohol by adults when leading events which involve youth.

#### R-4 Stipendiary Clergy Pay Equity

This resolution calls for the Diocese of Virginia to continue reporting at every Annual Convention its progress toward achieving pay equity for stipendiary clergy by gender and race. Further, it requires that the Diocese of Virginia and each of its congregations make public its compensation and benefits for clergy by amount and type for each of its stipendiary clergy.

### Highlights of Bishop Goff's Pastoral Address

The Rt. Rev. Susan Goff, Bishop Suffragan and Ecclesiastical Authority, announced that she will call for the election of the next Bishop Diocesan at Diocesan Convention in 2020. The consecration of the Bishop Elect will likely occur in late summer or early fall of 2022. Bishop Goff said that she will retire in 2023. In a recorded video address to the delegates, Presiding Bishop Michael Curry expressed his support for the timeline and plan for the election.

**Other Highlights**—The Diocese's new Assistant Bishop Jennifer Brooke-Davidson was introduced. Bishop Brooke-Davidson joined the Diocese on November 4. She was previously Bishop Suffragan in the Diocese of West Texas.

Bishop Associate Robert Ihloff made his parting address toward the close of this Convention. Bishop Ihloff will return to the Diocese of Maryland in January of 2020 to serve as a part-time Assistant Bishop.

**Personal Notes**—The Convention provided an opportunity to talk to two old friends, The Reverend Seldon Walker and The Reverend Daniel Johnson, both of whom spent time with us at St. James' when they were seminarians.

*David L. Batcheller*



# The Order of the Daughters of the King

The St. James Chapter of the Order of the Daughters of the King is part of an international, interdenominational organization for women. Each member takes a vow of Prayer, Service and Evangelism. Each one also commits to a daily, private prayer life and saying prayers for those that ask to be on or have family or friends on the prayer chain. In addition, the National Order of DOK has completed a strategic plan to be released in the coming year. Our chapter is also active with the region attending the fall and spring summits.



*Mary Bramley*

## Altar Guild

The Altar Guild is a service ministry of the parish. The Guild is comprised of several teams. The major duty is to "set the table" for the Eucharist. Two teams (alternating months) prepare the church for services. There is also the Linen Team, which launders the linens used in services. There is the Brass Team that keeps the "metals" clean and shiny, the candles looking good and the general appearance of the church in good order. The Flower Team designs the decorations for the church for Christmas and Easter. All of the above duties were performed by volunteers throughout 2019. This report is a THANK YOU to the women and men of the St. James' Altar Guild.

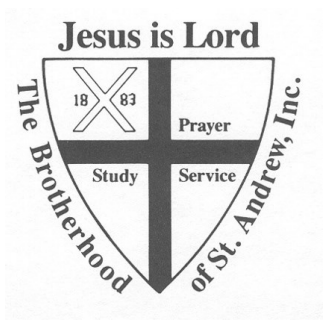


*Peg Iber, Director*



# Brotherhood of St. Andrew

The Brotherhood of Saint Andrew is an international ministry of men and youth. Our ministry is to spread Christ's Kingdom among men and boys in the Episcopal/Anglican Communion. We dedicate ourselves to Prayer, the Study of the Bible and the Church and to Service to our parish, the community and the nation.



Meetings are usually held on the second Saturday of each month, beginning with a breakfast at 8:00am which is followed by an hour or so meeting which includes Prayer, a Bible-related Study, discussions of Church topics, and the planning/conduct of both new and ongoing service projects. A joint meeting with the Daughters of the King was held in December, the Brothers providing the breakfast and the Daughters providing a Christmas cookie exchange.

2019 was another year of service by the Brotherhood. The chapter maintains the Stations of the Cross, located in the forested area east of the sanctuary. The Stations served in 2019 as a pathway of solemn worship for the noon-time Good Friday service for our parish family. Pamphlets with the stations reading can be found on the credenza in the church gallery. Due to falling trees, increasingly difficult path maintenance and the planned construction of a multi-use bike trail along our side of Mt. Vernon Memorial Highway, the Brotherhood is planning the relocation of the Stations to more suitable, and safer, sites on our property.

Due to increased functional difficulties and dwindling return on investment, the Brotherhood elected not to hold a barbeque in 2019.

The Brotherhood volunteers with Meals-on-Wheels to deliver meals to shut-ins who live in the southern area of the Mount Vernon District of Fairfax County. We are in desperate need of volunteers to be "jumpers," that is, people to hop out of the car and deliver meals to the recipients. During 2019 we lost both drivers and jumpers. We are effectively down to two drivers and one jumper.

Finally, you likely saw Brotherhood members engaged in providing support and assistance to the many St. James' social and service projects such as set-up and take down of tables and chairs, food preparation and service, yard work, building maintenance and repair, etc.

Our membership continues to be active though reduced in numbers. We invite all men and teenage boys of the parish to join us in our ministry here at St. James.

The mission of the Brotherhood of St. Andrew continues as it has for many years, "to help men grow in their faith in Jesus as the Christ and Son of God," so together we can accomplish the spread of Christ's Kingdom among men and youth. This mission is accomplished through our three continuing activities of PRAYER, STUDY and SERVICE

*Submitted by David L. Batcheller, Chapter Director*



## Budget: 2019 Actual & 2020 Approved

<b>INCOME</b>	<b>Budget 2019</b>	<b>Actuals 2019</b>	<b>Budget 2020</b>
<b>Uncommitted Giving</b>			
Loose Plate	2,500.00	3,130.77	3,000.00
Repeat Donations	4,000.00	8,792.00	6,570.00
<b>Total</b>	<b>6,500.00</b>	<b>11,922.77</b>	<b>9,570.00</b>
<b>Committed Giving</b>			
Pledges	199,524.00	208,735.00	196,180.00
Prior Year Pledges	1,500.00	1,580.00	1,500.00
COF/Bldg Fund Pledges	1,320.00	330.00	0.00
<b>Total</b>	<b>202,344.00</b>	<b>210,645.00</b>	<b>197,680.00</b>
<b>Other Income</b>			
Building Use	3,000.00	2,400.00	3,000.00
Vine PreSchool Rent	33,360.00	33,360.00	34,032.00
Vine PreSchool Util	10,344.00	11,667.36	11,520.00
Rectory Rent	30,000.00	30,000.00	30,000.00
Ghana Methodist	20,400.00	20,400.00	20,400.00
Gifts/Carry Forward			0.00
Fund Raising	1,500.00	1,254.55	4,425.00
<b>Total</b>	<b>98,604.00</b>	<b>99,081.91</b>	<b>103,377.00</b>
<b>Interest Income</b>	550.00	441.25	600.00
<b>Total</b>	<b>550.00</b>	<b>441.25</b>	<b>600.00</b>
<b>Total Receipts</b>	<b>307,998.00</b>	<b>322,090.93</b>	<b>311,227.00</b>
<b>EXPENSES</b>	<b>Budget 2019</b>	<b>Actuals 2019</b>	<b>Budget 2020</b>
<b>Parish Ministries</b>			
Senior Choir	350.00	374.60	350.00
Worship Support	50.00	39.00	50.00
Altar Support	225.00	186.05	225.00
Fellowship	200.00	588.94	350.00
Growth/Evangelism	100.00	0.00	50.00
<b>Total</b>	<b>925.00</b>	<b>1,188.59</b>	<b>1,025.00</b>
<b>General Ministries</b>			
Diocesan Pledge	1,000.00	1,000.00	1,000.00
Region 6 Pledge	100.00	100.00	100.00
VA Episcopalian	135.00	165.00	100.00
Stewardship	275.00	211.18	225.00
<b>Total</b>	<b>1,510.00</b>	<b>1,476.18</b>	<b>1,425.00</b>

(continued)

<b>EXPENSES</b>	<b>Budget 2019</b>	<b>Actuals 2019</b>	<b>Budget 2020</b>
<b>Maintenance</b>			
Church Maint.	7,500.00	6,716.76	7,000.00
Building Cleaning	5,700.00	6,322.47	9,000.00
Rectory Rental Comm	750.00	800.00	750.00
Rectory Maint.	5,196.00	539.00	1,500.00
Lawns/Grounds	3,500.00	3,500.00	3,500.00
Organ Maint.	1,075.00	488.00	1,075.00
<b>Total</b>	<b>23,721.00</b>	<b>18,366.23</b>	<b>22,825.00</b>
<b>Insurance</b>			
Umbrella Policy	11,610.00	11,911.00	12,100.00
<b>Total</b>	<b>11,610.00</b>	<b>11,911.00</b>	<b>12,100.00</b>
<b>Special Ministries</b>			
Outreach	0.00	732.00	0.00
Field Education	450.00	750.00	750.00
Diocesan Convention	645.00	645.00	645.00
Clergy Conference	400.00	198.00	400.00
Sabbatical Fund			100.00
<b>Total</b>	<b>1,495.00</b>	<b>2,325.00</b>	<b>1,895.00</b>
<b>Christian Growth</b>			
Youth Chr. Ed.	75.00	0.00	50.00
<b>Total</b>	<b>75.00</b>	<b>0.00</b>	<b>50.00</b>
<b>EXPENSES</b>	<b>Budget 2019</b>	<b>Actuals 2019</b>	<b>Budget 2020</b>
<b>Personnel</b>			
<b>Rector</b>			
Salary	31,860.00	33,390.64	33,390.64
SS Offset	5,498.00	5,614.44	5,614.44
Travel Reimb.	1,500.00	1,197.91	1,500.00
Cont. Ed. Reimb.	500.00	500.00	500.00
Housing Allowance	40,000.00	40,000.00	40,000.00
Pension	13,902.00	14,221.08	14,221.08
Phone Reimb.	1,075.00	1,053.63	1,075.00
<b>Total</b>	<b>94,335.00</b>	<b>95,977.70</b>	<b>96,301.16</b>
<b>Office Staff</b>			
Admin Asst Salary	18,515.00	18,909.36	18,909.36
Admin Asst 403b w/h 4%	742.00	756.36	756.36
Admin Asst 403b w/h 5%	926.00	945.48	945.48
<b>Total</b>	<b>20,183.00</b>	<b>20,611.20</b>	<b>20,611.20</b>



**(continued)**

<b>EXPENSES</b>	<b>Budget 2019</b>	<b>Actuals 2019</b>	<b>Budget 2020</b>
<b>Minister of Music</b>			
Salary	19,830.00	20,252.40	20,252.72
<b>Total</b>	<b>19,830.00</b>	<b>20,252.40</b>	<b>20,252.72</b>
<b>Other Staff</b>			
Supply Organist	450.00	450.00	450.00
Supply Clergy	810.00	840.00	840.00
<b>Total</b>	<b>1,260.00</b>	<b>1,290.00</b>	<b>1,290.00</b>
<b>Personnel Expenses</b>			
Payroll Taxes	2,934.00	2,995.92	2,995.92
<b>Total</b>	<b>2,934.00</b>	<b>2,995.92</b>	<b>2,995.92</b>
<b>Operations/Admin</b>			
Church Utilities	27,500.00	27,421.67	27,500.00
Office Supplies	1,250.00	988.61	1,250.00
ADP	185.00	213.00	213.00
Church Telephone	2,100.00	2,017.51	2,100.00
Copier Lease/Usage	3,600.00	3,777.33	3,800.00
Postage	800.00	829.00	850.00
Computer Maint/Supp	200.00	219.99	225.00
ACS SW/Tech Supp.	792.00	792.00	825.00
<b>Total</b>	<b>36,427.00</b>	<b>36,259.11</b>	<b>36,763.00</b>
<b>Mortgage</b>			
Mortgage	<b>93,693.00</b>	<b>93,693.00</b>	<b>93,693.00</b>
<b>TOTAL EXPENSES</b>	<b>307,998.00</b>	<b>306,346.33</b>	<b>311,227.00</b>
<b>TOTAL REVENUES</b>	<b>307,998.00</b>	<b>322,090.93</b>	<b>311,227.00</b>
<b>NET TOTALS</b>	<b>0.00</b>	<b>15,744.60</b>	<b>0.00</b>
<b>Mortgage Balance 12-31-19</b>	<b>959,330.92</b>		

# Summary of Restricted Accounts

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
<b><u>Temporarily Restricted Funds</u></b>				
1-8046 - Thank You Gift	\$0.00	\$537.00	\$500.00	\$37.00
1-8060 - Brotherhood of St. Andrew	\$525.50	\$937.00	\$595.00	\$867.50
1-8090 - Children's Chapel	\$113.90	\$62.00	\$0.00	\$175.90
1-8101 - Christmas Family Gifts	\$0.00	\$100.00	\$0.00	\$100.00
1-8104 - Christmas Ornaments	\$0.00	\$165.00	\$0.00	\$165.00
1-8130 - Day School Escrow	\$2,356.00	\$0.00	\$0.00	\$2,356.00
1-8134 - Debt Reduction	\$0.00	\$2,020.00	\$0.00	\$2,020.00
1-8150 - Discretionary Fund/St. James'	\$149.10	\$700.00	\$210.70	\$638.40
1-8170 - Contingency Fund	\$20,237.72	\$2,891.72	\$22,888.74	\$240.70
1-8258 - Guardian Angels	\$620.47	\$0.00	\$0.00	\$620.47
1-8259 - God's Creation	\$61.00	\$0.00	\$0.00	\$61.00
1-8260 - Flowers	\$1,069.02	\$2,564.00	\$3,459.99	\$173.03
1-8276 - \$60 for 60 Years	\$7,562.70	\$1,100.00	\$8,662.70	\$0.00
1-8302 - Outreach - Book Sale	\$178.60	\$143.00	\$321.60	\$0.00
1-8320 - Memorial Fund	\$12,920.27	\$2,255.00	\$11,616.92	\$3,558.35
1-8331 - Mission of the Quarter - 1st Qtr	\$0.00	\$1,056.00	\$1,056.00	\$0.00
1-8332 - Mission of the Quarter - 2nd Qtr	\$0.00	\$785.00	\$785.00	\$0.00
1-8333 - Mission of the Quarter - 3rd Qtr	\$0.00	\$1,630.00	\$1,630.00	\$0.00
1-8334 - Mission of the Quarter - 4th Qtr	\$120.00	\$0.00	\$0.00	\$120.00
1-8346 - Pig Roast Fundraiser	\$1,540.00	\$0.00	\$1,540.00	\$0.00
1-8350 - Pancake Supper	\$0.00	\$20.20	\$20.20	\$0.00
1-8352 - Pointsettia Sales	\$0.00	\$550.00	\$550.00	\$0.00
1-8357 - Nets For Life	\$29.87	\$4.03	\$0.00	\$33.90
1-8381 - STOP Hunger Now	\$970.00	\$2,481.68	\$3,451.68	\$0.00
1-8383 - Memorial Garden - Perpetual Care	\$3,859.20	\$0.00	\$0.00	\$3,859.20
1-8388 - Rising Hope Hypothermia Shelter	\$0.00	\$175.00	\$150.00	\$25.00
1-8400 - Doug Mow Shrine Mont Scholar Fund	\$268.06	\$4,012.71	\$4,280.77	\$0.00
1-8451 - UCM	\$0.00	\$225.00	\$0.00	\$225.00
1-8492 - Community Yard Sale	\$1,351.72	\$0.00	\$1,351.72	\$0.00
1-8510 - Sanctuary Windows	\$0.00	\$11,616.92	\$3,252.06	\$8,364.86
1-8822 - DF: Next Year Prepaid Offerings	\$0.00	\$150.00	\$0.00	\$150.00
<b>Total Temporarily Restricted Funds</b>	<b>\$53,933.13</b>	<b>\$36,181.26</b>	<b>\$66,323.08</b>	<b>\$23,791.31</b>
<b><u>Permanently Restricted Funds</u></b>				
1-9010 - St. James' Endowment (MM)	\$26,508.65	\$0.00	\$0.00	\$26,508.65
<b>Total Permanently Restricted Funds</b>	<b>\$26,508.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$26,508.65</b>

## Summary Statistics

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Active Baptized Members	194	151	137	127	114	106	102	112	107	110	113
Average Sunday Attendance	100	103	79	63	74	71	70	58	60	55	55
Church School Students	30	4	0	4	8	19	21	15	10	11	7

# St. James' Episcopal Church

## **The Diocese of Virginia**

The Rt. Rev. Susan E. Goff, Bishop Suffragan  
and Ecclesiastical Authority

The Rt. Rev. Jennifer Brooke-Davidson, Assistant Bishop

## **Rector**

The Rev. Charles F. Brock

## **Seminarian**

The Rev. Pedro Cuevas

## **Staff**

Alan Moser, Director of Music

Jenny Kennedy, Parish Administrator

## **2019 Vestry**

Ben Justesen, Senior Warden

Diana Courtney, Junior Warden, Christian Education

Chris Marbaker, Administration & Finance

James Eustis, Plant & Property

McKayla Braden, Evangelism & Publicity

Rosemarie Richard, Mission & Outreach

Mary Jane Van Den Berg, Parish Family

Register, Susan Clark

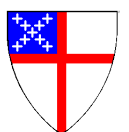
Mike Morgan, Treasurer

## **Trustees**

Peg Iber

Lib Mueller

Ray Smith



# St. James' Annual Meeting Agenda

- |  |                        |
|--|------------------------|
| 1. Call to Order                               | The Rev. Charles Brock |
| 2. Opening Prayer                              | The Rev. Charles Brock |
| 3. Approval of 2019 Annual Meeting Minutes     | The Rev. Charles Brock |
| 4. 2019 Year-End Financial Report              | Mike Morgan            |
| 5. Presentation of Approved 2020 Parish Budget | Chris Marbaker         |
| 6. Vestry Nominations/Elections                | Diana Courtney         |
| 7. Senior Warden's Comments                    | Ben Justesen           |
| 8. Rector's Address                            | The Rev. Charles Brock |
| 9. Closing Prayers                             | The Rev. Charles Brock |
| 10. Dismissal                                  | The Rev. Charles Brock |

Everyone is invited to a potluck luncheon  
following the meeting.